***Broughton in Amounderness Parish Council***

Mrs A Nicholls Toll Bar Cottage

Clerk to the Council 476 Garstang Rd

Preston

Lancashire

PR3 5JB

30th March 2023

**To All Finance Sub Committee meeting**

**Notice of Meeting**

You are summoned to attend the **Parish Council Meeting** on Tuesday **6th June 2023** at 6:15pm at Toll Bar Cottage.

**Agenda**

1. To review the Internal Audit Reports
2. Annual return and Statement of Assurance – y/e 31st March 2023

Members are required to approve the Annual Return and Statement of Assurance for signature by the Chairman and Clerk prior to submission to the External Auditors.

1. To scrutinize and review the current financial statements from the Parish Council and Toll Bar Cottage.
2. To review the need for a bank card on the Parish Council Accounts with a limit
3. To review the use of the Amazon Account, the Asda Account etc
4. To receive a VAT update

Yours sincerely

**Angela Nicholls Clerk**